



CHALAPATHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Autonomous)

Chalapathi Nagar, Lam, Guntur, Andhra Pradesh

31st Internal Quality Assurance Cell Meeting

The committee members of Internal Quality Assurance Cell (IQAC) held a meeting on 28-10-2020 to discuss the following agenda and made the resolutions.

Agenda

1. To confirm the minutes of previous meeting.
2. To ensure **COVID-19 appropriate behavior** in the institution.
3. Commencement of Classes/Practicals in the institution.

Resolutions

1. The minutes of 30th IQAC meeting were confirmed.
2. **COVID-19 appropriate behavior**

COVID 19 Preventive measures for commencement of regular classes

- It is resolved to commence regular classes for the students in the month of November by taking all measures, considering, obeying and following COVID – 19 appropriate behaviour.
- Physical distancing of at least 6 feet is to be followed as far as feasible.
- Use of face masks and regular sanitization of hands is made mandatory for all students, management, teaching, non teaching and the visitors and other workers in and around the campus premises.
- Display of posters, hoardings, and guidelines related to COVID-19 preventive measures is made available at different places in the institution.
- During the arrival of hostel students for external theory and practical examinations, one student in one room with attached washroom will be made available. Sharing of books, other learning material and eatables are highly discouraged.

*New Committee
shall be constituted
wef 24/8/2021*

- Thermal scanner for temperature checking is made mandatory for all while they are entering into the institution. Those who have symptoms of fever, cough, or difficulty in breathing should not be allowed to enter into the campus.
- Adequate arrangements are made for safe drinking water in different areas of the institution. Alcohol based hand Sanitizer bottles are kept ready at each and every classroom, laboratory, dining halls, washrooms, hostels and student waiting halls/recreation centers.
- Respiratory etiquettes like practice of covering one's mouth and nose while coughing/sneezing with a tissue/handkerchief/flexed elbow and disposing of used tissues properly is strictly informed to all and asked to follow the same at all places.
- Installing and use of Aarogya setu app shall be advised for all and for self monitoring of their health status.
- Regular Sanitization in all areas of the institution with sodium hypochlorite solution is ensured. Proper sanitation is to be done in the busses before and after each trip.
- All the faculty members and students should be made aware of "Manodarpan" created by Ministry of Education, Government of INDIA to provide psychological support for mental health and well being during the COVID-19 Outbreak.
- All the Faculty members were trained for online teaching-learning practices.
- Crowding must be avoided at entry and exit points. Multi gates are using for all to enter and exit as per their feasibility. Variations in timings of entry and exit with limited strength for different programmes are strictly following.
- Sitting places in classes, laboratories, computer labs, libraries etc., are clearly marked ensuring the norms of physical distancing.

- All students were communicated priorly through whatsapp groups regarding the measures to be taken.

3. As it is resolved to commence class work for students in the month of November, Chalapathi Institute of Pharmaceutical Sciences prepared an effective plan for reopening of the campus by following the COVID-19 appropriate behavior.

- **The students strength in case of physical attendance will be reduced to 50% and allowed on a rotation basis to attend for theory and practical classes.**
- **80% of theory classes will be conducting through online and the 20% is addressing through offline to clarify all their queries, revision and for utilization of handbooks and other materials from library.**
- Teaching and learning through ICT tools is preferred as all the faculty members were trained in online teaching methods.
- For the students who tested positive earlier (during lockdown), they were asked to recheck their COVID-19 status and attend for the examinations with COVID-19 Negative report.
- All the students are allowed to the institution with their parent consent form in written form.
- A self disclosure should be submitted by Faculty, students and other staff, to know if any of their family members have been infected / availed treatment for COVID-19.
- Institution encourages students to inculcate activities that will increase immunity boosting mechanism which may include exercise, yoga, Meditation, eating fresh fruits and healthy food.
- Isolation rooms were made available and required measures will be taken if in case a student test positive for COVID-19. Also the isolation facilities will be utilized for those who are in primary contact with positively tested persons. Proper arrangement of safety, food, water etc along with health officials will be ensured for those in isolation facilities.

- Since residential students may be coming from different locations, they shall remain in quarantine in already provided individual rooms to self monitor their health for a period of 14 days as per the policy opted by the state government.
- All the teachers and non teaching staff were trained to make students aware of COVID-19 related situation, precautions and steps to be taken to stay safe and healthy. Factual information of COVID-19 and consequences of infection, without making them stressed or fearful, is disseminated.
- All the teachers should monitor and keep track of the physical and mental health of their students.